

Sutton Emergency Selectmen's Meeting  
March 3, 2014

Called to order by Chairman, Joe Solinsky, at 7:37pm

Attending the meeting was Celeste Marie Girrell; Clint Gray; Debra Jackson; Rick Jackson; Scott Spencer; Tim Simpson; Joe Solinsky; Stacy Spencer; Dianna Simpson; Pat Jackson; Gail Weed; Mary Gray

This special Emergency Selectmen's meeting was called by Scott Spencer.

Approximately on or around 5pm today Scott received a call from the Town Clerk Deb Ogden asking for his presence at the Town Clerk's office. When he arrived he was handed a letter from the Town Clerk and the Town Clerk asked Scott to read the letter right then.

Scott asked the selectmen if the selectmen are comfortable with the emergency meeting postings in the 3 places in town and what are the places for a legal posting? The answer was: the three places it should have been posted is your place Scott, (Scott said he does have one) Joe said there is one here on the door that he saw, and the other place is the grange and Scott said yes there is one there.

Scott stated with that being said, we will go forth with the letter that was inside an envelope. Scott wants it read out loud after Joe has read it to himself.

Joe read the letter out loud. (Original letter on file at the Town Clerk's Office.)

Scott made a motion to accept the resignation of the Town Clerk, Town Treasurer Deb Ogden. Tim seconded. No discussion. All in favor of accepting the resignation of Deb Ogden. Passed unanimously.

Scott was directed by Debby to put an envelope in Scott's safe and give to the incoming Town Clerk/Treasurer. Scott had done that and Scott did not open the envelope he stated he did not want to bear the responsibility of opening the envelope.

Scott stated the Chair should write a letter to the Assistant Town Clerk/Treasurer to see if she would fulfill the office duties until such time as a new Town Clerk/Treasurer is either appointed or elected. Joe said he would do that. Scott said this was protocol to write the letter, this was never done with Jessie, but will cover Gail until the position is either appointed or elected.

So with that being taken care of. Tim wants to know when will Gail get the letter since someone will be elected tomorrow. Pat Jackson arrived at the meeting and stated that Gail is on her way now to the town office.

Scott said, so with that being said, we have covered all the basis.

Let's talk about upcoming election, Scott was asked about ballots by Dianne. According to Scott Debby said that all the ballots are done. Scott went down to get the ballot boxes. Celeste is concerned about the school ballots and wants to make sure the numbers match. Dianne said that the Waste District will have their own ballots and will bring them to the school tomorrow.

Scott opened the ballot box for the school in front of Celeste, inside were: 6 absentees ballots, 294 are out of 300. The Check list and ballots are present and put back into the box. There should be more than one check list. Two sets of locks for the boxes. Questions about check lists. We need the one that has recorded the absentee ballots; Dianna said we needed to have this for election day. The person on the first page is not a registered voter. That would be a spoiled ballot. Scott is assuming that this is in order. It was noted an exit check lists is needed.

Scott asked if Gail would come and talk to the selectmen. Gail was handed the letter asking if she would fulfil the position as interim Town Clerk/Treasurer until the position is either appointed or elected. Gail has accepted the position of interim Town Clerk/Treasurer. Attached is the actual letter scanned into the minutes:

3-3-14

To The Assistant Clerk and Treasurer, of Sutton,

This Letter is to formally Request  
Your Agreement to carry out all Sutton  
Town. Clerk and Treasurer Duties until  
We can either elect or appoint a  
Replacement to fill these positions, effective  
Immediately.

Respectfully,

Sutton Select Board.

Gaffney J. Whiting  
Scott J. Spencer  
Tim Simpson

Scott said he had not spoken with Gail to see if she would be here tomorrow until a new Town Clerk is voted in. Gail was asked to deliver the ballots to the school and stay until a new Town

Clerk is elected and sworn in. Gail wanted to know what time the ballots had to be at the school, Celeste said there was an informational meeting for the school at 9am. Gail said she would have everything there at 9am.

Dianne said that she needed to know who was working the polls. Scott said that Stacy was asked to work. Dianne stated we need one extra person and Scott was going to ask Glenn Stine. It was brought to his attention that Glenn needed to be on the stage because he is BCA Board member and needs to count ballots. Maybe Laurel would help out. Joe called Laurel and she is willing to do this, Laurel suggested that Jennifer (her daughter) would probably be willing to help also if you need others. Jennifer Seymour could not be reached, so Scott suggested that Joe call Jennifer Berry. Scott said that Deb said one person that was going to work was not working now. Working the polls are the following: Dianne Simpson, Pat Jackson, Stacy Spencer, Laurel, and Jennifer Berry. Dianna has to ask Hank Parker about, Danielle Fortin, she sent a letter in two months ago about being a Justice of Peace, and Danielle said that she called Debby two weeks ago and Debby told her that the Republican caucus turned her down, so Dianne will talk to Hank to see why since she had never heard of this before.

Scott thinks they have concluded everything. There is a question about the clerk casting one ballot.

Joe called Chip and said we going to follow the warning and Article 1 is to elect Moderator; Article 2 elect Town Clerk, if no one else is nominated, then it would be a show of hands, if there are two or more nominated then it will be ballot. Next you would swear in the Town Clerk, and at that point the Town Clerk can take over and cast one ballot for other non-contested elections. All other positions that have two or more nominations will be by ballot.

Scott wants to finish up with this meeting and he wants to make sure the ballot boxes are all there. Gail should be at our town meeting at least until the new Town Clerk is sworn in. We need to find the election manuals to follow should there be a need.

Scott motioned to adjourn the meeting, no second was made.

Gail will receive a copy of the letter of asking her to be the interim Town Clerk/Treasurer.

Where are the keys to the office? Scott said he had them to the office and the outside doors. Since Gail was appointed as interim Town Clerk/Treasurer, Gail should have the keys and the envelope that is in Scott's safe. Scott said that the envelope is in his safe. Scott stated that God forbid should something happen to Gail that someone can get into the safe. Clint asked if something should happen to you Scott, can Stacy get into the safe. Stacy said no, and Scott said no, you need a finger print to get into it. Tim stated he wanted to see what was in the envelope and Gail should have the envelope that is in Scott's safe. We appointed her as interim Town Clerk/Treasurer and she should have the envelope.

Mary asked if he was sure that it was the combination to the vault. Scott said, Debby said it had something to do with the vault, so he thought it was the combination. Scott said, he will go and get the envelope out of his safe.

Gail said, Deb did text Gail tonight and she said that she thanked her for all the help Gail gave Debby.

The Selectmen need to get the e-mail from Debby since this is the official e-mail that has all town business on it and she should no longer have access to this e-mail.

Scott returned with the envelope and Scott handed the envelope to Joe. Joe gave it to Gail. The envelope contained the safe and password to Debby's computer and Gail said she was glad that she opened it since she did not know the password to Debby's computer.

The selectmen will request our town attorney write a letter to Debby to have her turn over the e-mail and have Debby no longer have access to this e-mail. Tim asked if the board knew the e-mail address. Yes, [duffyogden@yahoo.com](mailto:duffyogden@yahoo.com). The town will establish a new e-mail address for the town and retire this address through our attorney. It was pointed out that this was her personal e-mail that Debby used and has all official town documents and business, state addresses etc. on it that she should no longer have access to.

Scott made a motion to adjourn, Tim seconded. Passed at 8:52PM

Submitted

Mary A. Gray

Approved by Sutton Selectboard March 27, 2014