

Sutton Selectmen's Meeting
March 26, 2015

Called to order at 6:01 PM by Chairman Scott Spencer

Attending the meeting: Jean Solinsky; Deb Jackson; Rick Jackson; Dan Jackson; Pat Jackson; Larry Seymour; Gail Weed; Joe Solinsky; Scott Spencer; Gary Leach; Mary Gray

Additions to agenda: Mary Gray; Joe Solinsky

Joe made a motion to table the March 3, 2015 Town Meeting minutes until the next regular selectmen's meeting. Scott seconded the motion. Scott called for a vote. Motion passed

Joe made a motion to approve the February 26, 2015 selectmen's meeting minutes as printed. Scott seconded the motion. No discussion. Scott called for a vote on approving the February 26, 2015 minutes as printed. All voted in the affirmative. Motion passed

Scott made a motion to reappoint the same people now holding the positions for the following appointments: Town Service Officer, Elaine Bandy; Town Environmental Officer, Holly Heverly; Assistant Town Clerk & Treasurer, Gail Weed; Fence Viewers, Norbert Patoine & Clement Patoine; Inspector of Wood, Shingles, Lumber, Clement Patoine; Fire Warden Norbert Patoine; Health Officer, Scott Spencer; Zoning Administration Officer, Ron Trembley; Town Planning Commission, Paul Brouha, Mark Barrett, Byron Savoy, Hank Parker, Joe Witt, Jeff Norris (alternate) Zoning Clerk, Brandon Mazur; Budget Committee, Select-Board; David Tucker; Norbert Patoine, Dianna Simpson, Town Clerk; Conservation Commission, Holly Heverly; Representatives Lyndon State Rescue, Ben McCormack. Joe seconded the motion. Scott called for a vote. All voted in the affirmative.

Scott said a phone call will be made to make sure they want those appointments.

Joe made a motion to accept the treasurer's report as printed. Scott seconded motion. No discussion. Scott called for a vote on accepting the treasurer's report as printed. All voted in the affirmative. Motion passed

Mr. Leach from Tata & Howard did a presentation on the water system USDA needs a few more things from the town. One being a legal services agreement is required. This is an agreement between the town and the town attorney. The attorney is to certify that we don't need any easements. The town attorney has signed off on this agreement and now the selectmen need to sign the agreement. Tim was absent due to an illness. Joe signed the agreement. Next a waiver is needed for water meters not being installed on the user's premises; a letter needs to be signed by the majority of selectmen. Scott and Joe signed this letter. A copy of 2012 town report was needed and Gail had furnished that to him. There is a meeting with the state water division on Monday afternoon. Mr. Leach gave the board a revised report. USDA has already approved the report. The state now has to approve the plans. USDA also needs the agreement for the design services between the town and Tata & Howard. The firm will receive \$21,000 to

do the plans. Joe signed the agreement. Next is the RUS agreement between Tata & Howard and the town, which is coming out of the grant, this agreement also states that no changes will be made unless all parties agree. Joe Solinsky signed this agreement. The engineer needs to sign off on this also then Mr. Leach will get a copy back to the town office. No response from USDA back to Mr. Leach as of yet of the % of the grant.

Delinquent tax report was handed out. No action needed.

Larry Seymour wanted to mention the bills for the fire department, there should be some bills that will need to be paid. Two from Dana (structure for washing machine usable labor and the pond) Hopkins bill was received and is in the warrant for tonight.

Larry handed the petition that Gail checked the names for a special meeting for the fire department. The names that she could read were on the voters list.

Joe made a motion to accept the petition that was presented from the fire department that read "Petition for Firehouse Contents: The fire department is asking the townspeople of Sutton to allow the selectmen to use \$17,000.00 of the remaining \$46,308.58 from the reserve building fund for the purpose of purchasing contents for the new firehouse.". Scott seconded the motion. Scott called for a vote. All voted in the affirmative. Motion passed.

The petition was handed to Gail to follow the procedures for holding a special town meeting. Gail will find out how many days in advance it has to be warned. Gail will also keep Larry informed.

Larry would like to say that the Assistant Town Clerk Gail Weed is doing an excellent job and wants the town to recognize this. This was duly noted and the selectmen agreed and also added that while George has been out on medical leave all she is doing is appreciated.

Joe Solinsky is still dealing with the dog issue.

Joe made a motion to pay the victim his damages because the town is liable and we will proceed with the process. No second. Discussion was has there been no letters sent out or the sheriff has not contacted the owner of the dog. Tom Cave was the victim. Kelsey O'Donnell, Gail looked up the dog licenses and found her address. The selectmen asked Gail to draft a letter with the help of the selectmen and follow the procedure that was set up at the January 2015 meeting. Writing a letter, requesting the sheriff deliver it. It will be added cost since this does not come under out contract.

Gail is coming before the board to ask for help until George comes back. This will cut back on Gail's hours, she has been working weekend to keep the office running smoothly. Gail is requesting a part time person for 12 hours a week.

Scott made a motion to allow Gail to hire a person for up to but no more than 12 hours a week until George Colburn can come back from medical leave with an hourly rate of \$12.00 per hour. Joe seconded the motion. All voted in the affirmative. Motion passed.

Joe read a resignation letter from Mary Waldron, Lister. Mary's resignation was accepted.

Mary has a person that is willing to come and fill the position until next March which is when the term expires. The position will be posted in the Town Clerk's Office, Spencer's Auto Service and the Fire Department for interested parties to submit letters before April 2. A special meeting will be held on Thursday, April 2, 2015 at 10:00M to appoint a person to fill the vacant Lister's position. Mary stated this was time sensitive since there is an educational class being held in Fairlee on Friday that would be beneficial to all Lister's.

Correspondence: County Taxes need to be paid by July 5, 2015 ½ of the bill.

Joe made a motion to nominate Tim Simpson as chairman for the 2015-16 year. Scott seconded. Scott called for a vote. All voted in the affirmative. Motion passed.

Joe made a motion that this board will adopt Roberts Rules to run the meeting. Scott seconded the motion. All voted in the affirmative. Motion passed.

Scott made it clear that the Health Officer goes to Tim, the Chair of the Select board.

Warrants and checks were signed by selectmen.

Joe moved to adjourn the meeting at 7:50PM. Scott seconded the motion. All voted in the affirmative. Motion passed.

Mary Gray
Minutes Clerk