

Town of Sutton

167 Underpass Road
Sutton, Vermont 05867

802-467-3377

Fax 802-467-1052

email-suttontownclerk@yahoo.com

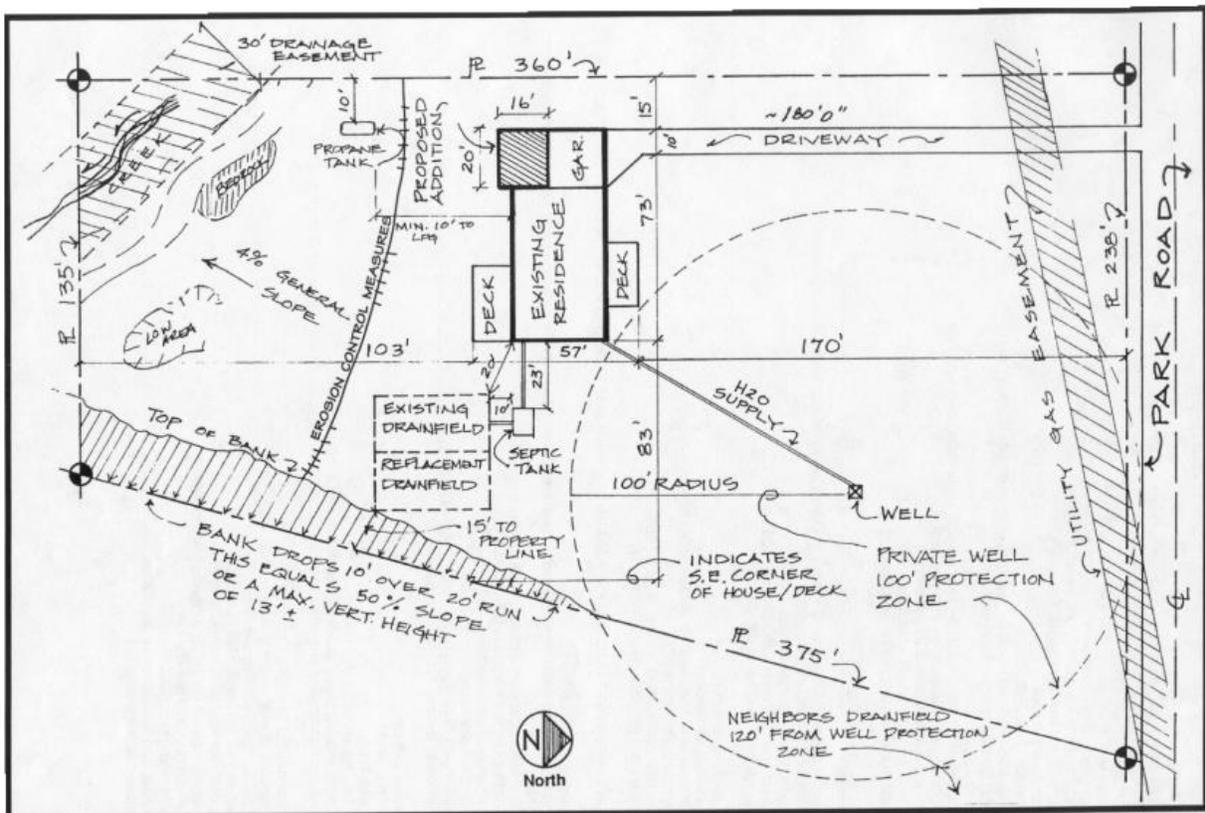
Sutton Residential Site Plan GENERAL INFORMATION & GUIDANCE Approved 5/24/21

Permits require a site plan which is a detailed and accurate map of the property on which a project is located. A complete and accurate site plan is important to avoid delays in the review and approval of your project. A good site plan would include all the site features and information listed here (depending on your site, of course). The more information you provide the more quickly your permit can be processed.

1. The property owner's name, tax parcel number, the assessor's parcel number, and the site's address.
2. The map scale and date drawn or revised. A scale of 1"= 20' is typical but others such as 1"=50' are also acceptable.
3. A north arrow, indicating the compass direction North.
4. All property lines, all easements (utilities, access, etc.), and site dimensions. Show the distances between all buildings, and from all buildings to all property lines.
5. All streets and alleys, with names. Show length and width of all existing and proposed driveways, easements, rights-of-way, and parking areas, including emergency vehicle turnaround areas.
6. The location and dimensions of all existing and proposed buildings. Identify each building by its use (garage, residence, etc.). Show all impervious surface areas. Include decks, retaining walls, porch, and roof overhangs.
7. Clear distinction between the existing building and any proposed additions. Show any buildings to be demolished.
8. Locations of septic tank and drain field or sewer, electricity and gas lines, propane tanks, and any underground storage tanks. Locations of private well(s) or public water mains and water supply pipes to all buildings, on this site plan and within 100' of building site.

9. Show method of stormwater treatment. Show construction access route, buffer strips, sediment barriers, limits of clearing, stormwater conveyance, and other erosion control features as applicable.
10. All surface water with flow directions (creeks, streams, lakes, ponds, wetlands, ditches etc.) within 200' of the property.
11. Any steep slopes (30% or greater, about 1' vertical for 3' horizontal), low areas, swales below average grade, fill areas, or any exposed bedrock.
12. Indicate the slope (elevation change) of the site. Use contour lines or arrows to show direction of slope.

Site Plan Example:



Name John R. Doe	Site Plan Example	Scale 1/4" = 10'
Site Address 1203 Park Road	Tax (Assessor's) Parcel Number 380224 456098 0000	Date 2/13/98