

Sutton Planning Commission & Select Board

Minutes of Special Meeting 8-2-16

Location: Sutton Town Offices

Purpose: continue reviewing the draft Unified Development Bylaw

In attendance:

Tim Simpson, Scott Spencer, Joe Solinsky [Sutton Select Board]; Brandon Mazur, Paul Brouha [chair], Chip Devenger, Byron Savoy, Ron Trembley [Zoning Administrator] (Sutton PC/DRB); Alison Low (NVDA); Lucien Belanger

The meeting was called to order at 6:36 PM.

Paul added new business to the agenda: clarification related to the zoning administrator application process.

Alison brought in an orthophoto map of Lucien's property as an example of §711.01's use of "shall" and the implications of that word choice. After review of the property and discussion of potential subdivision lines Alison will come back with some examples.

Brandon read the minutes of the Special Meeting 7-26-16 as written and distributed via email. Byron moved to accept the minutes as written and read. Chip seconded the motion. The minutes were accepted as written and read without exception.

Alison clarified the language of §711.05. As the dimensional standards referenced there are lot dimensions, the word "Lot" will be added before dimensions.

The review of the draft resumed at Article VIII: Planned Unit Development.

In §801.02 "objectives" will be changed to "purposes"

In §802.01 "objectives" will be changed to "purposes" and the word "in" will be added before "801.01"

In §804.09 "were land" shall be removed.

In §804.10 "section" shall be changed to "section(s)"

In §804.13 "Where possible" will be inserted before "no roadway"

In §805.01 B. "abate" shall be changed to "abatement."

Related to §805.01 A. and B., a description of the meaning of "Gross Area" shall be added to the definitions section.

To §805.03 A. "legal partnership" shall be added to the list of potential ownerships after "corporation"

In §806.02 "must" shall be changed to "shall"

The review of the draft will resume at Article IX: Administration and Enforcement.

The meeting then moved onto new business. Four applications were submitted for the position of Zoning Administrator. The PC/DRB will interview the applicants and recommend candidates in rank order to the Select Board. Chip volunteered to be a part of the interview process, as did Byron.

Dates for the next meetings were set: August 16 and 23.

Scott moved to adjourn. Without exception the meeting adjourned at 7:48 P.M.

These minutes prepared by Brandon Mazur.