

March 26, 2014 –Planning Board Meeting – Town of Sutton

Attendance: Paul Brouha, Hank Parker, Joe Witt, Jeff Norris Jr., Mark Barrett, Byron Savoy, Alison Low-NVDA, Karla Barrett, clerk

The meeting was called to order by Paul Brouha at 7:08 p.m.

Introduction of current board members to Jeff Norris Jr., newest board member to fill for one year as the alternate position. Mark will be rotating off next year. Paul gave a brief overview of what the board has been reviewing and planning.

The minutes of the February 25, 2014 meeting were read and one addition was made. In the last paragraph of the minutes, an addition of “multi year prioritized list of projects” should be added. The minutes were accepted with addition.

#3 on the agenda

Agreement between NVDA and the Town of Sutton

Questions- Overlay Map-term Georeferenced—there is an explanation- is given on page 3

Flood plain determination- if we can be accepted to get flood insurance, and those maps are very old and out dated and are in paper form (not digitized).

Focus groups- The board would like different people around town to host these.

After focus groups DRB work would result in a draft by-law, then a public presentation. These need to be concluded by May 6, 2015.

A motion by Hank was made that Paul sign the contract. Byron seconded the motion.

Discussion: Joe asked if there was any town monies added to this grant. Answer: No

Motion passed- Paul to sign contract.

Agenda #4 Task #1 Selection Criteria – Creating A Land Use Map

What does the board need to do to move ahead?

The planning commission needs to meet with Agency of Natural Resources. Alison is to set up meeting.

#5 Emergency Relief and Assistance Fund (ERAF) - What happens when there is a natural disaster?

ERAF requires a 25% non-federal match for approved projects. The state typically covers half the non-federal match (this would be 12.5 %) providing the town does the following:

1. Update local emergency operations plan
2. Adapt most recent AOT town roads and bridge standards- AKA-orange book- VT Trans. Standards

3. Adopt flood hazard regulations that meet NFIP standards

4. Adopt a local hazard mitigation plan to be submitted to FEMA- needs this plan to receive buyout funds

To receive even higher funding the town can amend its flood hazard regulations that include adoption of river corridor protection guidelines that meet or exceed the state model.

#6- Website of Town of Sutton—on going question- who is responsible for website management-

needs to be determined with select board. The minutes of the select board and the planning board, when posted, are more accessible for towns people to review.

Motion to adjourn by Joe Witt at 8:35 p.m.

Mark seconded the motion. Motion approved.

Respectfully submitted,

Karla S. Barrett

Approved by the planning commission April 30, 2014