

## **Sutton Planning Commission Regular Meeting**

**November 26, 2019**

**6:00 pm at Town Office**

Attendees: Paul Brouha, Chair, Darlene Ahrens, Hank Parker, Patrick Seymour, Danielle Fortin, Martha Tack, Clerk

1. Meeting was called to order at 6:10 PM.
2. Paul welcomed Danielle, new alternate member—Paul noted she was sitting in for Byron Savoy. No additions or deletions were made to the proposed agenda.
3. Clerk read draft minutes of 10/8/19 Planning Commission meeting. Hank moved to approve and Darlene seconded. Motion passed. To resolve uncertainty about them, Darlene went to Sutton's website and confirmed DRB meeting notes for 7/19/19 had been approved during 7/23/19 meeting. Draft minutes for Special Planning Commission meeting 10/22/19 read. Paul moved to approve and Hank seconded. Motion passed.

#### **4. Old Business**

There was discussion of progress on recruitment strategy for 2<sup>nd</sup> alternate member for position through 2023. Paul will invite Cheryl Garcia and the Sutton Community Survey respondent who expressed interest, Krystina McMorrow, to attend a meeting. Hank will follow up on conversation he had and invite Devin Kendrick to attend a meeting. In addition to recruiting younger members, there was agreement on increasing the geographic distribution of new committee members.

#### **5. New business**

There was agreement the Sutton Community Survey summary has lots of good raw data but also that it is hard to read. Darlene has asked Alison Low, NVDA for chart data. She will follow up and ask whether NVDA could prepare a report or send the raw data in a form that could be more easily used by the committee to create their own report or executive summary. Paul noted there is still money budgeted that might be used for hiring an editor. It was decided the data needed to be reformatted and made more

readable for the Select Board and that hiring an editor should be considered. An executive summary using the pie charts was suggested.

Where there is divergence, the survey results will be used to amend the town plan and specifically to amend the energy portion so it conforms to state planning standards.

It was agreed to present the survey report at Town Meeting and that a draft should be given to Selectboard in January followed by a joint meeting in February to agree on a final draft. There was discussion on how best to further distribute the findings to the townspeople including posting the report on the Town of Sutton and NVDA web pages, having copies available at the Town Office, and posting links on the Sutton Facebook page and on Front Porch Forum. A joint meeting with the Select Board was suggested for February in order to have a presentation ready for Town Meeting in March.

#### **6. Date for next meeting**

Next meeting date is January 28, 2020, 6PM

#### **7. Adjourn**

Meeting adjourned at 7:00 PM

Submitted by Martha Tack, Clerk